



Notification No. 99

25th August 2025

SCHEDULE OF 2nd COUNSELLING AND SPOT CONSULLING

ADMISSION SESSION: 2025-26

Post Graduate Diploma in Fire and Life Safety Audit (PGDF&LSA) (Code –173):
OFFLINE COUNSELLING

Venue of Counselling: D-302, Guru Gobind Singh Indraprastha University,
Sector 16 C, Dwarka, New Delhi-110078.

The candidates must read the complete schedule and ensure their presence

The candidates, whose names appear in the merit list attached with this notification, shall report in person for 2nd Counselling for 'Verification of Documents' and 'Allotment of Seats' at the venue for counselling on the date and time mentioned below. Details are as below:

| Date | Category of Candidates | Time |
|--------------------------|--|----------|
| 28.08.2025 (Thursday) | All qualified candidates, who could not report, but are mentioned in the attached list.(Annexure 1) (Reporting in Room D-302) | 11:00 AM |

Besides, open house counselling for the Post Graduate Diploma in Fire and Life Safety Audit (PGDF&LSA) Programme Code: 173 shall be held as per the following schedule. Any student eligible for the programme can attend the open house counselling.

| Date | Category of Candidates | Time |
|--------------------------|---|---------|
| 28.08.2025 (Thursday) | All eligible candidates whether or not they have applied (Reporting in Room D-302) | 2:00 PM |

***Eligibility Criteria:**

1. B.E/B.Tech/Post Graduation in Fire/Fire Safety /Industrial Safety/Life Safety/other related fields with minimum 50% Marks.
2. Bachelor's /Post Graduation degree in any field with minimum 50% marks and having minimum relevant working experience of 2 years:



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* Allotment on the horizontal Sub-Category seats shall be carried out as per the guide lines given in the following paras.

* Please note that, if there are no seats in any sub-categories viz DST-PH, DST-DEF, ODSC-PH, ODSC-DEF, ODST-PH and ODST-DEF, they may claim seat in UR/ other respective category in their respective region.

* The candidates claiming seats in any sub category shall have to produce the valid certificate for for claiming the seat e.g. a candidate claiming a seat belonging to SC-DEF shall have to produce valid certificate for SC category as well as Defence Category

Important:

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
- The Defence and PWD reservation shall be in all categories in a horizontal manner. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD remain vacant, they shall be reverted to the parent category first during the 2nd Counselling.
- The conversion of seats reserved for SC, ST to General Category shall be done only after the completion of 2nd counselling for the reserved categories.
- There shall be no reserved seats for OBC category candidates for Post Graduation/Master Level Programme; hence, they shall be eligible for allotment of seat in UR/GEN category or any other applicable sub-category of the candidate.
- Allotment of Seats will stop as and when the seats get filled up.

1. Seat Allocation in Delhi and Outside Delhi Region

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2025-26.

2. Reservation Policy

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2025-26.

3. Offline Counselling Procedure

Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Admission Brochure 2025-26.

1. Fee: Bank Draft(s) of Rs. 56,500/- as per the following details –

| | | |
|---|---|--|
| Tuition Fee (Per Annum) | - | 30,000/- |
| University Charges (Per Annum) | - | 20,000/- |
| Development and Infrastructure charges (Per Annum) | - | 3,000/- |
| Examination fee per student (Per Annum) | - | 500/- |
| Innovation and Incubation Fee | - | 2000/- |
| Alumni Contribution Fund | - | 1000/- |
| Grand Total | - | 56,500/- (Fifty Six Thousand Five Hundred Only) |



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Bank Details

| | | |
|-------------------------|---|--|
| Name of Account Holder | : | Registrar, Guru Gobind Singh Indraprastha University |
| Bank Name | : | Indian Bank |
| Banker's Branch Address | : | GGSIU, Dwarka, Sector 16-C, Delhi – 110 078 |
| Banker NEFT Code | : | IDIB000G082 |
| Bank Account No. | : | 927860555 |
| MICR Code | : | 110019071 |

Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):

- a) Four passport sized photographs
- b) Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2025-26.
- c) Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2025-26.
- d) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- e) **Mark-sheets / Certificates of qualifying examination:**
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- f) **For Distance / Open Learning Cases:**
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- g) **Physical Fitness Certificate:**
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2025-26 (As per Appendix 5).
- h) **Reserved Category Certificate in addition to Appendix 10:**
The candidates seeking admission under reserved categories, must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy) of respective Admission Brochure 2025-26.
In case the candidate is claiming the seat reserved for DSC/DST category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi only.



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For claiming reservation on a seat reserved for **Defence Category**, the candidate must have to bring the duly filled and signed **Appendix 1** of Admission Brochure 2025-26 by the competent authority as mentioned in Admission Brochure 2025-2026.

Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order **will forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per University rules.

All reservation category candidates who are seeking admission in reserved category in SC/ ST/DEF/PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

- i) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
 - j) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
2. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfills all eligibility conditions as laid down in the respective Admission Brochure for the session 2025-26. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.
3. **Seat Matrix**: Seat Matrix to be displayed at the time of Counselling.
4. **Reporting**: All candidates are advised to report immediately after counseling in University School of Fire and Industrial Safety Dwarka Campus GGGIP University.
5. **FEE REFUND:-**

Refer Chapter 12 of Admission Brochure 2025- 2026.

All the candidates are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to please refer Admission Brochure for Academic Session 2025-26 for more details.


Prof. Gagan Deep Sharma
Project Incharge – USFIS

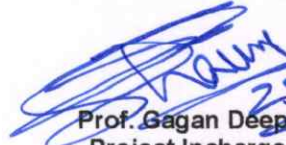


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Copy to:

1. Director-Incharge (Academic) with a request to depute admission officer for the counseling Controller of Finance, GGSIPU, for kind information and needful.
2. Controller of Examinations, GGSIPU for kind information
3. Finance Officer, GGSIPU.
4. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. Guard file.


25/08/25
Prof. Gagan Deep Sharma
Project Incharge – USFIS

Prof. Gagan Deep Sharma
Project Incharge
University School of Fire & Industrial Safety
Guru Gobind Singh Indraprastha University
Sector-10C, Dwarka, New Delhi-110078



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Annexure 1

Programme: Post Graduate Diploma in Fire and Life Safety Audit

Programme Code:173

| S. No | Name | Application No. |
|-------|----------------|-----------------|
| 1 | Harshit Gaur | 173251000002 |
| 2 | Isan Kameel PK | 173251000025 |

[Signature]
25/08/25